

# NATESAN INSTITUTE OF COOPERATIVE MANAGEMENT, CHENNAI





## CALENDAR OF TRAINING PROGRAMMES 2024-2025



## **Natesan Institute of Cooperative Management**

(An Institution of National Council for Cooperative Training, New Delhi An Autonomous Society Promoted by Ministry of Cooperation, Govt. of India An Institution Accredited By C-PEC, BIRD, Lucknow) #2377-A, Shanthi Colony, Anna Nagar, Chennai – 600 040

Phone: 26211 423 (0)

Email: nicmchennai1954@gmail.com, Web: www.nicmchennai.in

## **CONTACT US**

Email: : nicmchennai1954@gmail.com

Website : www.nicmchennai.in

Facebook: : <a href="https://www.facebook.com/icmchennai2023">https://www.facebook.com/icmchennai2023</a>

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### CALENDAR OF TRAINING PROGRAMMES FOR THE YEAR 2024-2025

SI. No	Name of the Programme	Date & Duration	Capacity	Target Group	Name of the Course Coordinator	Name of the Course Assistant
	I.	MBA PROFE	ESSION	NAL COURSE		
1	Master of Business Administration (MBA)	2 Years 2024-2026	60	Private Candidates	Dr U. Homiga	Prakash
	II. F	IDCM DIPLO	VIA PR	OGRAMMES		
2	93 <sup>rd</sup> Higher Diploma in Cooperative Management (HDCM)	36 Weeks	50	Private Candidates	Dr U. Homiga	Y.G. Ganesh Kumar
3	94 <sup>th</sup> Higher Diploma in Cooperative Management (HDCM)	36 Weeks	50	Private Candidates	R. Pandian	Krishna Kumar
	II. DIPLO	MA AND CER	TIFICA	TE PROGRAMMES		
4	16 <sup>th</sup> Diploma in Management of Dairy Cooperatives Batch 1 (12.06.2024 to 04.09.2024	12 Weeks	36	Staff of Dairy Dept	Dr. U. Homiga	Krishna Kumar
5	17 <sup>th</sup> Diploma in Management of Dairy Cooperatives Batch 2 (18.09.2024 to 11.12.2024)	12 Weeks	36	Staff of Dairy Dept	M. Nagarajan	Krishna Kumar
6	29 <sup>th</sup> Diploma in Handlooms Cooperative Management	12 weeks	27	Handlooms Inspectors of Handlooms Dept	M. Nagarajan	Y.G. Ganesh Kumar
7	30 <sup>th</sup> Diploma in Handlooms Cooperative Management	12 weeks	26	Handlooms Inspectors of Handlooms Dept	R. Pandian	Y.G. Ganesh Kumar
8	Programme on Capacity Building (01.07.2024 to 30.09.2024)	12 weeks	17	Section Officers of Finance Dept., Sect., Govt. of Tamil Nadu	M. Nagarajan	Krishna Kumar
9	Programme on Capacity Building (02.01.2025 to 31.03.2025)	12 Weeks	25	Section Officers of Finance Dept., Sect., Govt. of Tamil Nadu	R. Pandian	Krishna Kumar

### IV. MANAGEMENT DEVELOPMENT PROGRAMMES (2024–25)

		JUNE	2024 (6	5 Programmes)		
SI. No	Name of the Programme	Date & Duration	Capacity	Target Group	Name of the Course Coordinator	Name of the Course Assistant
10	Programme on Orientation Training on PACCS	14-16 (3)	25	Staff of PACCS	M. Nagarajan	Y.G. Ganesh Kumar
11	Programme on Cooperative Accounting and ERP	15-17 (3)	25	ICOs of Industries Dept,	R. Pandian	Krishna Kumar
12	Programme on Common Accounting System with Special Reference to NABARD Guidelines PACCS	21-23 (3)	25	CAO, SCA, JCA of Coop. Audit.	B. Shakila	Prakash
13	Programme on CBS Audit for Urban Coop Banks	22-24 (3)	25	JCA, SCA and CAO of Coop Audit Dept	B. Shakila	Y.G. Ganesh Kumar
14	Programme on Statutory Provisions for Coop Department	27-29 (3)	25	CSRs, SIs of Coop Dept, ICOs of Industries Dept, SIs, CSR of Dairy Dept. Staff of Coop Sugar Mills, Fisheries.	B. Shakila	Krishna Kumar
15	Programme on Transactional Analysis	28-30 (3)	25	CSRs, SIs of Coop Dept.	M. Nagarajan	Prakash
16	Programme on Yoga for Holistic Development	29-01 (5)	25	CSRs, SIs of Coop Dept, Social Welfare	M. Nagarajan	Y. Ganesh Kumar

		JULY	2024 (8 Pro	ogrammes)		
SI. No	Name of the Programme	Date & Duration	Capacity	Target Group	Name of the Course Coordinator	Name of the Course Assistant
17	Programme on Allied Laws Applicable to Coop Societies	1-3 (3)	25	CSRs, SIs of Coop Dept and Industries Dept	M. Nagarajan	Krishna Kumar
18	Programme on e-Commerce	3-5 (3)	25	SICs, ICOs of Industries Dept, CSRs, SIs of Coop Dept	R. Pandian	Prakash
19	Programme on 5S and Kaizen	8-10 (3)	25	SICs, ICOs of Industries Dept, CSRs, SIs of Coop Dept	Dr. U. Homiga	Y. G. Ganesh Kumar
20	Programme on e-Trading	10-12 (3)	25	CSRs, SIs of Coop Dept	R. Pandian	Prakash
21	Programme on Core Banking System	22-24 (3)	25	CDPOs, Suptd of ICDS, CSRs, SIs of Coop Dept.	G. Suresh	Krishna Kumar
22	Programme on Effective Communication	24-26 (3)	25	CSRs, SIs of Coop Dept and ICDS Dept	Dr. U. Homiga	Y.G. Ganesh Kumar
23	Programme on Liquidation Management	29- 31(3)	25	CSRs, SIs of Coop Dept, Industries Dept, Social Welfare and Dairy Dept.	M. Nagarajan	Krishna Kumar
24	Programme on Industrial and Labour Act and Spinning Mill related Auditing.	30-1 (3)	25	Staff and Officers of Textiles Dept	B. Shakila	Y.G. Ganesh Kumar

		AUGUST	2024 (6	Programmes)		
SI. No	Name of the Programme	Date & Duration	Capacity	Target Group	Name of the Course Coordinator	Name of the Course Assistant
25	Programme on Disciplinary Proceedings & Domestic Enquiry	5-7 (3)	25	Coop. Department, Social Welfare & Coop Audit Dept	M. Nagarajan	Y.G. Ganesh Kumar
26	Programme on RTI Act 2005	12-13 (2)	25	CSRs, SIs of Coop Dept, CDPOs, Suptd of ICDS & Handlooms Dept	Dr. U. Homiga	Y.G. Ganesh Kumar
27	Programme on MS Office & Internet Applications	19-21 (3)	25	CSRs, SIs of Coop Dept, ICDS Dept.	R. Pandian	Krishna Kumar
28	Programme on Innovative Banking	21-23 (3)	25	CAO, SCA, JCA of Coop. Audit, Managers, Asst. Managers of UCB's	M. Nagarajan	Prakash
29	Programme on Organisational Effectiveness	28-30 (3)	25	CSRs, SIs of Coop Dept and CDPOs, Suptd of ICDS.	Dr. U. Homiga	Y. G. Ganesh Kumar
30	Programme on Total Quality Management	28-30 (3)	25	CSRs, SIs of Coop Dept and CDPOs, Suptd of ICDS. Industries Dept.	M. Nagarajan	Prakash

		SEPTEM	BER 2024 (8 I	Programmes)		
SI. No	Name of the Programme	Date & Duration	Capacity	Target Group	Name of the Course Coordinator	Name of the Course Assistant
31	Programme on Litigation Management	2-4 (3)	25	CSRs, SIs of Coop Dept, SIs, CSR of Dairy Dept, Officials of Handlooms Dept & Social Welfare Dept.	M. Nagarajan	Y.G. Ganesh Kumar
32	Programme on Pre- Retirement Counseling	4-6 (3)	25	CSRs, SIs of Coop Dept, Officials of Handlooms Dept.	G. Suresh	Krishna Kumar
33	Programme on GST (Goods & Service Tax)	9-11 (3)	25	CSRs, SIs of Coop Dept, Industries Dept & Cooptex.	B. Shakila	Prakash
34	Programme on Cooperative Act and Special Bylaw for Dairy Coops	11-13 (3)	25	Staff and Officers of AAVIN	M. Nagarajan	Y.G. Ganesh Kumar
35	Programme on Legal Aspects	18-20 (3)	25	CSRs, SIs of Coop Dept, CDPOs, Suptd of ICDS, Officials of Handlooms Dept	Dr. U. Homiga	Krishna Kumar
36	Programme on Cyber Crimes & Cyber Security	18-20 (3)	25	Managers, Asst. Managers of UCB's & DCCB's	R. Pandian	Prakash
37	Programme on Customer Behaviour and Salesmanship	23-25 (3)	25	Staff of Cooptex	Dr.U. Homiga	Y.G. Ganesh Kumar
38	Programme on Advanced Excel	25-27 (3)	25	Typist, Junior Assistant, JCA,SCA of Coop Audit Dept & Typist, Junior Assistant of ICDS Dept.	R. Pandian	Prakash

		ОСТО	BER 202	24 (5 Programmes)		
39	Programme on e-auction, e-Tendering & e- Procurement.	7-9 (3)	25	CSRs, SIs of Coop Dept, JCA,SCA & CAO of Coop Audit Dept, ICDS Dept, Social Welfare.	R. Pandian	Krishna Kumar
40	Programme on Change Management and Conflict Management	7-9 (3)	25	CSRs, SIs of Coop Dept, ICDS Dept,	Dr. U. Homiga	Prakash
41	Programme on MS Excel	16-18 (3)	25	CSRs, SIs of Coop Dept, Dept of ICDS Officials & Dept of Handlooms Dept.	R. Pandian	Y.G. Ganesh Kumar
42	Programme on Stress and Time Management	21-23 (3)	25	CSRs, SIs of Coop Dept, CDPOs, Suptd of ICDS, Officials of Dept of Handlooms, RCS Dept of Housing, Social Welfare and Housing Federation.	Dr. U. Homiga	Prakash
43	Programme on Risk Management of Coop Banks	23-25 (3)	25	Managers, Asst. Managers of DCCBs and CAO, SCA, JCA of Coop. Audit,	B. Shakila	Krishna Kumar
		NOVEN	IBER 20	24 (8 Programmes)		
44	Programme on DBT (Direct Benefit Transfer) & Integrated Financial & Human Resource Management System (IFHRMS)	6-8 (3)	25	CSRs, SIs of Coop Dept, CDPOs, Suptd of ICDS, Officials of Dept of Handlooms, Industries Dept.	R. Pandian	Y.G. Ganesh Kumar
45	Programme on Emotional Intelligence & Anger Management	11-13 (3)	25	CSRs, SIs of Coop Dept, RCS (Housing) CDPOs, Suptd of ICDS Dept.	Dr. U. Homiga	Krishna Kumar
46	Programme on Legal Issues related to Tailoring Industrial Coops.	13-15 (3)	25	Officers of Social Welfare Dept	M. Nagarajan	Prakash
47	Programme on Managerial Excellence	18-20 (3)	25	CSRs, SIs of Coop Dept, CDPOs, Suptd of ICDS Dept.	Dr. U. Homiga	Y.G. Ganesh Kumar
48	Progamme on Tender Transparency Act	20-22 (3)	25	CSRs, SIs of Coop Dept, Industries Dept. CDPOs, Suptd of ICDS Dept.Dairy Dept, RCS (Housing) Housing Federation, officials of Dept of Handlooms & AAVIN & Social Welfare.	M. Nagarajan	Prakash
49	Programme on Digital Marketing	25-27 (3)	25	CSRs, SIs of Coop Dept, CAO, SCA, JCA of Coop. Audit, Cooptex.	G. Suresh	Prakash

50	Programme on District Officer Manual, Office Management, Book Keeping, Auditing and Audit Rectifications	27-29 (3)	25	Staff and Officers of AAVIN	B. Shakila	Krishna Kumar
51	Programme on e-Office	27-29 (3)	25	CSRs, SIs of Coop Dept, CAO, SCA, JCA of Coop. Audit, Handlooms and Social Welfare Dept.	R. Pandiar	n Y.G. Ganesh Kumar
		DECE	MBER 2	024 (6 Programmes)		
52	Programme on Web & Cloud Technology	2-3 (2)	25	CSRs, SIs of Coop Dept and SCA, JCA of Coop. Audit.	R. Pandiar	n Krishna Kumar
53	Programme on Acts Related to PDS	4-6(3	) 25	CSRs, SIs of Coop Dept.	M. Nagarajar	Prakash
54	Programme on  NPA & Recovery Strategies  of Urban Coop Banks	9-11 (3)	25	CAOs, SCAs, JCAs of Coop Audit, Staff of Urban Coop Banks.	B. Shakila	Y.G. Ganesh Kumar
55	Programme on IPR & Conflict Management	11- 13(3)	25	CSRs, SIs of Coop Dept and CDPOs, Suptd of ICDS Dept.	Dr.U. Homiga	Y.G. Ganesh Kumar
56	Programme on Computer Applications & Latest Trends in IT	16-18 (3)	3 25	CSRs, SIs of Coop Dept, CAO, SCA, JCA of Coop. Audit, Fisheries.	M. Nagarajar	Prakash
57	Programme on Advanced Excel	18-20 (3)	) 25	Managers, Asst. Managers of DCCBs and AD,ICO, SIC of Industries Dept	R. Pandiar	n Krishna Kumar

		JAN	JARY 20	025 (8 Programmes)		
SI. No	Name of the Programme	Date & Duration	Capacity	Target Group	Name of the Course Coordinator	Name of the Course Assistant
58	Programme on NPA for PACCS Employees	6-8 (3)	25	Staff of PACCS and Coop Audit Dept	R. Pandia	n Prakash
59	Programme on Women Empowerment	6-8 (2)	25	Women members of Tailoring Coop Societies – Social Welfare Dept. CDPOs of ICDS	Dr. U. Homiga	Y.G. Ganesh Kumar
60	Programme on Noting and Drafting	l 22-24 (3)	25	CSRs, SIs of Coop Dept, Typists, Assistants/J.A., Supervisors of ICDS, Cooptex.	M. Nagaraja	Krishna n Kumar
61	Programme on Self Development	23-25 (3)	25	CSRs, SIs of Coop Dept, CDPO's of ICDS.	Dr.U. Homiga	Prakash

62	Programme on MS Office & Internet Applications	27-29 (3)	25	Typist, Junior Assistant of ICDS Dept and Staff of Cooptex	R. Pandian	Y.G. Ganesh Kumar
63	Programme on Coop Law & Allied Laws	28-30 (3)	25	CAO, SCA, JCA of Coop. Audit, CDPOs, Suptd of ICDS, CSRs, SIs of Coop Dept, Handlooms Dept, Social Welfare Dept.	M. Nagarajan	Krishna Kumar
64	Programme on Regulatory Frame Work and Compliance for UCBs	3-5 (3)	25	Managers, Asst. Managers and Staff of UCCBs	M. Nagarajan	Prakash
65	Programme on MS Excel	5-7(3)	25	Staff of ICDS Dept.	R. Pandian	Y.G. Ganesh Kumar

		FEBRU	JARY 20	25 (8 Programmes)		
SI. No	Name of the Programme	Date & Duration	Capacity	Target Group	Name of the Course Coordinator	Name of the Course Assistant
66	Programme on Market Intelligence	12-14 (3)	25	CSRs, SIs of Coop Dept,	Dr. U. Homiga	Krishna Kumar
67	One Day Refresher Training Programme	13.03. 25	30	ADs and Officers of Handlooms Dept	G. Suresh	Prakash
68	Programme on Digital Payment/ Internet Banking and Cyber Crimes	17-19 (3)	25	Managers, Asst. Managers and Staff of DCCB's and Industrial Dept.	Dr. U. Homiga	Y.G. Ganesh Kumar
69	Programme on Tax Related Matters	18-20 (3)	25	CSRs, SIs of Coop Dept and Industries Dept.	B. Shakila	Krishna Kumar
70	Programme on Rights of Women and Gender Equality	19-21 (3)	25	ICOs of Industries Dept and SICs of Social Welfare Dept	Dr. U. Homiga	Prakash
71	Programme on Computer Peripherals and Networking	24-26 (3)	25	CDPOs, Suptd of ICDS Dept.	R. Pandian	Y.G. Ganesh Kumar
72	Programme on Technology Enabled Financial Inclusions	25-27 (3)	25	CDPOs, Suptd	Dr. U. Homiga	Krishna Kumar
73	Programme on Coop Accounting and ERP	26-28 (3)	25	Industries Dept	M. Nagarajan	Prakash

		MAR	CH 2025	5 (7 Programmes)		
SI. No	Name of the Programme	Date & Duration	Capacity	Target Group	Name of the Course Coordinator	Name of the Course Assistant
74	Programme on GeM (Government e-Market Place)	3-5 (3)	25	CSRs, SIs of Coop Dept. Industries Dept. Dept of Handlooms and RCS(Housing)	R. Pandian	Krishna Kumar
75	Programme on Yoga for Holistic Development	5-7 (3)	25	ICDS Dept, CSRs, SIs of Coop Dept. and Social Welfare Dept.	Dr. U. Homiga	Y.G. Ganesh Kumar
76	Programme on Self Development	10-12 (3)		CSRs, SIs of Coop Dept, CDPOs of ICDS		
77	Programme on Labour Laws	12-14 (3)	25	CSRs, SIs of Coop Dept and Industries Dept.	Dr. U. Homiga	Y.G. Ganesh Kumar
78	Programme on Management of NPA and Recovery Strategies of Central Coop Banks	17-19 (3)	25	Coop Audit Dept and Managers, Asst. Managers and Staff of DCCB's, Industries Dept.	R. Pandian	Krishna Kumar
79	Programme on Social Media in Marketing & Relationship Marketing	19-21 (3)	25	CSRs, SIs of Coop Dept and Officials of Handlooms Dept.	Dr. U. Homiga	Y.G. Ganesh Kumar
80	One Day Refresher Training Programme	24.03.25 (1 Day)	25	ADs and Officers of Handlooms Dept	M. Nagarajan	Krishna Kumar

Shri.G. Suresh, Director,

Dr.U. Homiga – Faculty Member

Shri. R. Pandian – Faculty Member

Smt. Shakila Bhakthavatchalam, Asst. Director of Coop. Audit /Faculty (on deputation),

Shri. M. Nagarajan, Faculty Member (Contractual)

#### **About NICM**

atesan of Cooperative Institute Management (NICM), Chennai is one among the 19 premier Institutes established by the National Council for Cooperative Training (NCCT), New Delhi, which is an Autonomous body functioning under the Ministry of Cooperation, Government of India. The mandate of NCCT is to organize training programmes for the personnel working in cooperative sectors with an objective to upgrade their knowledge and skills for achieving excellence in cooperative management and administration.

NICM, Chennai is recognised as a cooperative human resource development institution, that supports cooperative organizations, Government departments, and individuals to meet their learning needs. It serves as a resource centre for professionalisation of cooperative movement and community enrichment.

#### **Training Programmes**

Training is the most important activity in this institute. It caters to the training needs of the personnel of Cooperative Institutions and Cooperative Department and allied sectors such as Fisheries, Animal Husbandry, Industry, textile, etc. In addition, it undertakes several capacity building training programmes for the Board of Directors

as well as the members of primary cooperative Societies (Farmers/ Weavers/ Fishermen/ Artisans).

The Training programmes are designed and organized on various functional management areas with varying duration keeping in view of the requirements of the target group aiming to strengthen the societies in general and the farmer members in particular.

The activities of the institute mainly concentrate on the Human Resource Development through capacity development of the stakeholders in cooperatives by imparting effective training for innovation, skill development and catering awareness about the various schemes introduced by the Government to reach its benefits to the farmers and other Agriculture related members to augment their income.

Every year this institute conducts 80-100 training Programmes including Long term and Short term programmes, targeting the farmers/cooperative personnel/Government officials. Besides the core programme, Higher Management Cooperative Diploma in NICM offers various sectoral (HDCM), programmes viz., Diploma in Diploma Industrial Cooperative Management (DICM), Diploma in Dairy Cooperatives (DMDC) and Diploma in Handloom Cooperative Management (DHCM).



## Higher Diploma in Cooperative Management

HDCM is the core programme of the institute which aims to disseminate and inculcate the aspirants of the cooperative sector on the various facets of management in cooperative enterprises. It contains a rich and updated curriculum on cooperative management. Obtaining this diploma is a prerequisite for appointment in cooperatives in Tamilnadu and it enables the candidates for seeking jobs in cooperatives all over the country. Keeping in view of the prevailing changes and challenges in the contemporary business environment, the National Council for Cooperative Training, New Delhi has redesigned the Higher Diploma in Cooperative Management (HDCM) course with a view to sharpen the analytical and decisionmaking competencies of the managers and potential managers of the cooperative sector.

The duration of HDCM course is 36 Weeks (Regular and Distance Learning). The training methodology of the programme includes Class Room Lecture, Case analysis, Role play, Group Assignments, Debates, Paper presentations in seminars, Group Discussions, Project Preparation, and Study Visit. This programme is recognized by Govt. of India and Govt. of other states for Employment in Cooperative organizations and Cooperative Department.

#### **Master of Business Administration (MBA)**

NICM, Chennai caters to the cooperative sector's Management Development and training requirements. NICM started MBA in 2008 affiliated with Madras University and approved by AICTE, New Delhi. 14 batches of MBA have passed out, so far. This course has got an excellent response from the students' community. The Alumni of the Institute are placed in many leading Domestic and Multinational organisations.

The Institute has an active students placement programme. Through its placement cell, it provides direction and support to students who are eligible for placements.

#### **Eligibility for Admission**

Candidates shall be required to have passed a Bachelor's Degree of the University of Madras or of any other University or a qualification accepted by the Syndicate of this University as equivalent thereto, shall be eligible for admission to MBA Degree Course.

Applicants joining NICM need to obtain the prescribed application form and register for admission. They should have appeared for TANCET exam conducted by Anna University, Chennai, on behalf of the Government of Tamil Nadu.

#### **Highlights**

Accredited by C-PEC BIRD Lucknow.

2-yearsFull-Time MBA Programme— Approved by AICTE & Affiliated to the University of Madras.

Conduct 3 Months Sectoral Diploma Programmes on Handloom, Dairy, and Industries.

Conduct Certificate and Diploma Programmes for Defence Personnel under the Director General of Resettlement, Ministry of Defence, Govt. of India.

Organise Member Education Programmes for the members of Primary Cooperatives and Youth Awareness Programme for the College Students.

#### **Research and Consultancy**

NICM conducts research and consultancy services sponsored by the Ministry of Agriculture, State, and Government of Tamil Nadu.

#### Library

An excellent library with around 8000 books and 12 journals on Management and related disciplines.

#### **Computer Lab**

Well-furnished Computer Lab with Internet and WIFI facility.

#### Hostel

Well-furnished hostel with Airconditioned mess facility is available for participants and students.

#### **Faculty**

The institute has a team of dedicated, multi-disciplinary, and, multi-sectoral highly experienced and qualified faculty members with all India transferability amongst the units of NCCT. Apart from that, an ample number of faculty members /experts from various Govt. Departments / Universities / Management Institutes / Corporate Bodies are also associated with the institute to provide updated /quality training to the participants.

#### **INFRASTRUCTURE**



**FRONT VIEW** 



**NICM-LIBRARY** 



HOSTEL



**DINING HALL** 



**EXECUTIVE HALL** 



**CONFERENCE HALL** 



**MEDICAL CAMP** 



**CLASS ROOM** 



**ADVANCED EXCEL TRAINING IN COMPUTER LAB** 



**GARDEN** 

#### **IMPORTANT ACTIVITIES**









## Dr. N. SUBBAIYAN, I.A.S., Registrar of Co-operative Societies Chairman, Programme Advisory Committee

#### **ACADEMIC TEAM**

SHRI. G. SURESH DIRECTOR

DR. U. HOMIGA Lecturer

SHRI. R. PANDIAN Lecturer

SMT. SHAKILA
Asst. Director of Co-operative Audit

SHRI. M. NAGARAJAN Lecturer (Contract)

#### **Administrative Staff**

**Shri. P. Pravin Kumar** Accountant / OS In-charge

Shri. Y.G. Ganesh Kumar LDC

Smt. Angel Paul
Library & Information Assistant (Contract)

Shri. K. M. Karthikeyan MTS

Shri. K. Venkatraman MTS

#### **Clerical Staff (Contract)**

Shri. Krishnakumar Shri. P. Prakash

#### NATESAN INSTITUTE OF CO-OPERATIVE MANAGEMENT, CHENNAI



(An Institution of National Council for Cooperative Training (NCCT) New Delhi) MINISTRY OF CO-OPERATION, GOVT. OF INDIA



**The Director** # 2377 - Natesan Institute of Cooperative Management IV<sup>th</sup> Avenue, Shanthi Colony Anna Nagar (West) Chennai - 600 040

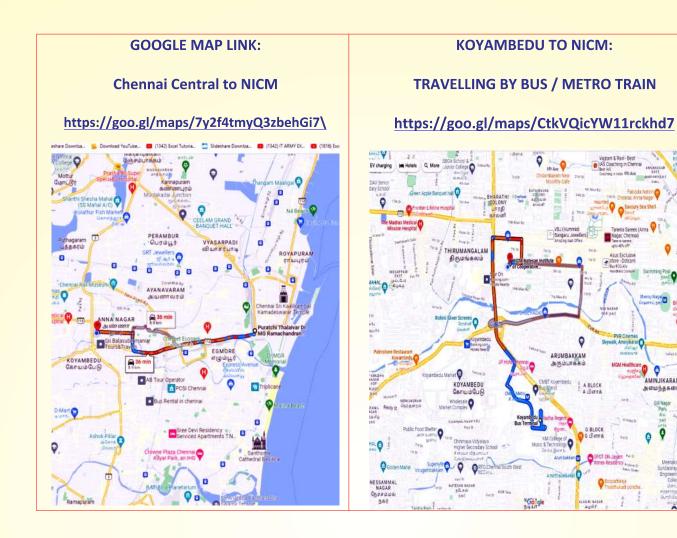
Sub: Nomination for the Progra	amme on	
Sub-Trommation for the Frogre		

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In response to your announcement letter, we are sending the nominations for the following persons of our organization.

I.	Name and Designation	Whatsapp No.	Aadhar No.
	i.		
	ii.		
	iii.		
	iv.		
II.	Name of the Organisation, with full address, District and Pin-code		
IV.	GST Number		
V.	E-mail address of the Institution		
VI.	Phone no. with STD code		

SEAL AND SIGNATURE OF THE **SPONSORING AUTHORITY** 









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